

OLATHE PUBLIC LIBRARY BOARD
REGULAR MONTHLY MEETING
November 19, 2014

The regular November meeting of the Olathe Public Library Board was called to order at 4:05 p.m. by President Jack Hansen. Members present were Darryl Ashley, Cathie Bennie, Tom Hutcheson, Colette McGee (President of Friends of the Library), and Library Director Emily Baker. Absent was Cliff Tatham (Chairperson of the Olathe Public Library Foundation) and Mayor Michael Copeland. Also attending were library employees Leslie Ellsworth, Julie Clark and Bob Miller.

There were no public comments.

1. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of October 30th and the minutes of the library board retreat on October 30th were reviewed. Tom Hutcheson moved to approve the minutes of the library board meeting of October 30th and the minutes of the library board retreat on October 30th. Seconded by Darryl Ashley motion passed.

2. ADDITIONS OR DELETIONS TO THE AGENDA

Add 9C. Report on 2011 Budget Reductions

3. REPORT OF THE TREASURER

Darryl Ashley gave the treasurer's report. Cathie Bennie moved to approve the treasurer's report. Seconded by Tom Hutcheson and motion passed.

4. CONSENT AGENDA

The October expenditures were reviewed. Tom Hutcheson moved to approve the July expenditures. Seconded by Darryl Ashley and motion passed.

5. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. The main in-house circulation was down 0.2 % and down 7.6 % for Indian Creek Branch. The circulation of OPL items only was up 2.7 % for main and down 10.1 % for Indian Creek Branch. The main gate count was not available and the Indian Creek Branch gate count decreased 6.9 %. The computer user sessions at main were down 15.7 % and down 8.6 % at the Indian Creek Branch. Website visits decreased 10.5 %.

Ms. Baker announced the library opened at 1 p.m. on October 31st with a consolidated desk at the downtown library. New signage is on order for the new desks at both locations. Library spent the morning disassembling the old reference desk and moving other

pieces of furniture around. Several pieces of older furniture were removed and donated to area non-profit organizations.

Ms. Baker attended the Director's Meeting and a Steering Committee Meeting for the Regional Cooperation of KC Libraries Union Catalog on November 5th. The libraries are still working on a way to open up our catalogs to one another. The Business Toolkit Workshop held on November 7th at the Olathe Community Center was a success. Representatives from the library, MNU and the Chamber of Commerce attended. The speakers were all very different but provided the group with concrete information. Ms. Baker attended the Lenexa Sertoma Boo Brew Benefit on November 8th. The proceeds from the event will be donated to the library to help fund the looping of the Indian Creek Library meeting room.

Ms. Baker attended the Johnson County Library Board Meeting on November 13th to look at the basic information of the Interlocal Agreement and Sean Casserley will attend our board meeting in December. The library will be closed at 5 p.m. on Wednesday, November 26th and will remain closed Thursday, November 27th and Friday, November 28th for the Thanksgiving holiday.

6. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Colette McGee. The Friends of the Library will meet on Monday, November 24th. The Annual Friends of the Library Meeting will take place on January 26, 2015, at the downtown library in the Children's Storytime Room. The next book sale is scheduled for December 12-14 at the Indian Creek Library.

7. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

There was no report.

8. UNFINISHED BUSINESS

Jack Hansen announced that he has arranged to have dinner with Mayor Michael Copeland on Monday, November 24th to discuss the future facilities planning.

Ms. Baker announced that the biggest part of the Sustainable Services Plan was consolidating our service desks into one point of service. The next phase will focus on developing more self-help materials, increasing outreach, and increasing our virtual presence.

Leslie Ellsworth presented the 2015 Holiday Closings. The board discussed making the day after Thanksgiving an official holiday and closing on Sunday, July 5th. Tom Hutcheson moved to accept the 2015 Holiday Closings to include a paid holiday for the Friday after Thanksgiving for 2015. Seconded by Darryl Ashley and motion passed.

9. NEW BUSINESS

Darryl Ashley moved to give a holiday gift of \$100 to each library staff member. Seconded by Cathie Bennie and motion passed.

Jack Hansen appointed Tom Hutcheson and Darryl Ashley to the Director's Compensation Committee.

Leslie Ellsworth and Julie Clark provided the board with an update on the library's progress in reinstating budget cuts that were made in 2010-2011 budget years.

10. ADJOURNMENT

President Jack Hansen adjourned the meeting at 5:10 p.m.

Tom Hutcheson, Secretary