



OLATHE PUBLIC LIBRARY BOARD
REGULAR MONTHLY MEETING
October 30, 2014

The regular October meeting of the Olathe Public Library Board was called to order at 4:05 p.m. by President Jack Hansen. Members present were Darryl Ashley, Cathie Bennie, Tom Hutcheson, Colette McGee (President of Friends of the Library), and Library Director Emily Baker. Absent was Cliff Tatham (Chairperson of the Olathe Public Library Foundation) and Mayor Michael Copeland. Also attending was library employee Leslie Ellsworth.

There were no public comments.

1. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of September 17th were reviewed. Cathie Bennie moved to approve the minutes of the library board meeting of September 17th. Seconded by Darryl Ashley motion passed.

2. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

3. REPORT OF THE TREASURER

Darryl Ashley gave the treasurer's report. Tom Hutcheson moved to approve the treasurer's report. Seconded by Cathie Bennie and motion passed.

4. CONSENT AGENDA

The September expenditures were reviewed. Tom Hutcheson moved to approve the September expenditures. Seconded by Darryl Ashley and motion passed.

5. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. The main in-house circulation was up 0.2 % and up 0.9 % for Indian Creek Branch. The circulation of OPL items only was up 3.0 % for main and down 3.7 % for Indian Creek Branch. The main gate count decreased 0.1 % and the Indian Creek Branch gate count increased 2.2 %. The computer user sessions at main were down 7.7 % and down 1.8 % at the Indian Creek Branch. Website visits decreased 1.8 %.

Ms. Baker will be attending the Regional Cooperation of KC Libraries Union Catalog Steering Committee meeting on November 5th to hear recommendations from the Discovery Layer and ILS Work Team. A retirement reception was held on September 12th to honor Janet Monsees and Kathleen O'Leary. Emily Baker and Kate Capps attended the Olathe School District Wall of Honor recognition on October 1st. Emily Baker attended the NEKLS Directors Institute at Lawrence Public Library and received a tour of their new facility while she

was there on October 2nd.

Ms. Baker reported the installation of the new boilers at the branch began on October 7th. The United Way Cookout was held on October 16th at the downtown library and the library hosted the Olathe Noon Optimist Club for its weekly meeting. Ms. Baker and Leslie Ellsworth finished interviewing for the branch manager position and Robert Miller from MCPL was selected to fill the position. The annual Volunteer Reception was held on October 24th at Prince of Peace.

The Business Toolkit Workshop Series sponsored by the Olathe Public Library, MidAmerica Nazarene University and the Chamber of Commerce will be held on November 7th. The Lenexa Sertoma Boo Brew Benefit will be held on November 8th with proceeds to benefit the looping of the Indian Creek Branch Meeting Room.

6. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Colette McGee. The Friends of the Library Board is currently looking for a speaker for the tea next year. The board decided not to participate in the Farmers' Market in 2015. Ms. McGee reported the proceeds from the last book sale was \$1,647.50.

7. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Emily Baker. Ms. Baker announced that the dinner was a huge success. It was mentioned that the Foundation Board consider allowing tables to be purchased for the event that can be reserved to allow groups to sit together.

8. UNFINISHED BUSINESS

Ms. Baker announced that Johnson County Library has hired Group 4 for its next step in planning. JCL adopted a library facilities master plan last year that will be expanded upon for public presentation.

9. NEW BUSINESS

Leslie Ellsworth presented the 2015 Holiday Closings. The board discussed making the day after Thanksgiving an official holiday and closing on Sunday, July 5th. The board asked for the cost of adding the additional holiday and the decision was tabled until the November 2015 meeting.

Ms. Baker asked the board to consider purchasing a table for the Chamber of Commerce Annual Meeting on January 30th at the Ritz Charles. The cost of a table for 8 people is \$900 and individual tickets are \$55. Purchasing a table also includes company name listed in the program, preferential seating and table signage. Darryl Ashley moved to purchase a table for the Chamber of Commerce Meeting on January 30th for \$900. Seconded by Cathie Bennie and motion passed.

10. ADJOURNMENT

President Jack Hansen adjourned the meeting at 4:59 p.m.

Tom Hutcheson, Secretary

OLATHE PUBLIC LIBRARY BOARD
RETREAT
October 30, 2014

The special board retreat of the Olathe Public Library Board was called to order at 5:03 p.m. by President Jack Hansen. Members present were Darryl Ashley, Cathie Bennie, Tom Hutcheson, Colette McGee (President of Friends of the Library), and Library Director Emily Baker. Absent was Cliff Tatham (Chairperson of the Olathe Public Library Foundation) and Mayor Michael Copeland. Also attending was Bruce Flanders, Director at Mabee Library and library employee Leslie Ellsworth.

There were no public comments.

1. FUTURE PLANNING

The Olathe Public Library board members called a special meeting to discuss long term future planning for the library. Bruce Flanders, Director at Mabee Library and former Director of the Lawrence Public Library was asked to join them to discuss his experience in the successful bond election to renovate the Lawrence Public Library. Mr. Flanders outlined key steps in seeking support from various sectors of the community.

2. ADJOURNMENT

President Jack Hansen adjourned the meeting at 7:17 p.m.

Tom Hutcheson, Secretary