



OLATHE PUBLIC LIBRARY BOARD
REGULAR MONTHLY MEETING
September 17, 2014

The regular September meeting of the Olathe Public Library Board was called to order at 4:06 pm by President Jack Hansen. Members present were Darryl Ashley (via phone), Cathie Bennie, Tom Hutcheson, Colette McGee (President of Friends of the Library), Cliff Tatham (Chairperson of the Olathe Public Library Foundation) and Library Director Emily Baker. Absent was Mayor Mike Copeland. Also present were City Councilman Wes McCoy and library employees Janet Monsees and Julie Clark.

There were no public comments.

1. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of August 20th were reviewed. Tom Hutcheson moved to approve the minutes of the library board meeting of August 20th. Cathie Bennie seconded the motion and it passed.

2. ADDITIONS OR DELETIONS TO THE AGENDA

Emily Baker added 9. B. Nancy Quinlisk Chandler Volunteer Award to New Business.

3. REPORT OF THE TREASURER

Darryl Ashley gave the Treasurer's Report. Cathie Bennie moved to approve the treasurer's report. Tom Hutcheson seconded the motion and it passed.

4. CONSENT AGENDA

The August expenditures were reviewed. Tom Hutcheson moved to approve the August expenditures. Cathie Bennie seconded the motion and it passed.

5. REPORT OF THE LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. The in-house circulation was down 4.4% at Main and 6.7% at the Indian Creek Branch in August. The circulation of OPL items only was down 2% at Main and 9.9% at the Indian Creek Branch. The main gate count decreased 5.2% at Main and 9.8% at the Indian Creek Branch. The computer user sessions were down 7% at Main and 4.4% at the Indian Creek Branch. OPL website visits were down 6.2%. Ms. Baker stated that she will study the statistics to determine the changes in the way the patrons use the library and their library cards.

The Mobile Integrated Healthcare clinics are taking place once a month at Main and Indian Creek. A physician's assistant has not been hired yet.

Ms. Baker and Steve Nielsen will tour the Olathe School District's new technology center with Lori Franklin, who is the Library Media Coordinator at the school district.

Ms. Baker attended a meeting on 9/8 of the Regional Cooperation of KC Libraries Union Catalog Steering Committee. The committee is exploring ways to share library catalogs and place holds on each other's materials. Partnering for e-content was also mentioned for future discussions.

The cookout to kick off the library's United Way campaign is scheduled for October 16. Janet and Hank Monsees will be coming back to grill for us. Members of the Library Board were invited to attend. A retirement party was held on 9/12 for Janet Monsees and Kathleen O'Leary. Branch manager interviews began last week.

The consolidation of the reference and circulation desks took place at the Indian Creek branch on 9/5 and the transition is going well. There is still one desk in the children's area. The consolidation will take place at Main on 10/31.

The LibCabinet arrived last week for beta testing for Demco. Steve Nielsen is working with Demco's technicians to get it up and running.

The Olathe Fourth Friday event held at Main on 8/22 was well attended. The September 26 Fourth Friday event will be held at the Junque Drawer.

Planning continues for the November 7 half day business workshop at the Olathe Community Center and coordinated by the Olathe Public Library, MidAmerican Nazarene University, the Olathe Chamber of Commerce and the City of Olathe.

Fundraising for the Indian Creek looping project continues. The Lenexa Sertoma Club is hosting a benefit on November 8 from 2 – 4 pm at Gordon Biersch called the Boo Brew Tasting. Proceeds will go the looping project.

6. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Colette McGee. Last Saturday they cancelled the book sale at the Olathe Farmer's Market. The Fall Festival Book Sale will take place on October 10 - 12. The Friends of the Library was contacted by the Olathe Junior Service League about having a table at the Night at the Ball fundraiser.

7. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Cliff Tatham. Mr. Tatham reported that approximately \$15,000 has been received so far from donors/sponsors and ticket sales for the foundation's A Taste of Literacy Dinner to be held on September 27. The number of tickets sold for the dinner is being finalized.

8. UNFINISHED BUSINESS

- A. Future Facility Planning/OPL Master Plan. When Kate Capps went to the Community Organizations meeting last week, she received a copy of a City of Olathe Parks Sales Tax Renewal brochure that was handed out by Mike Meadors. The brochure mentions that the library would receive funds for small enhancements if the tax renewal passes. It was discussed that the Olathe City Council has not yet determined how to distribute the funds that would be generated by the renewed sales tax.
- B. Sustainable Service Planning for OPL. The reference and circulation desk consolidation is going well at the branch. Behind the scenes staff are being cross-training to be able to meet the needs of the patrons. Any 'heavy duty' reference questions will still be referred to a librarian.
- C. Future Library Board Retreat. The board discussed the purpose of the retreat and who would be invited. Mr. Hutcheson suggested the board work on a vision for facility expansion and then communicate that vision to the City Council. Possible agenda items for the retreat include having Bruce Flanders, former Lawrence Public Library Director, share how the Lawrence library communicated expansion plans to the public, how a successful campaign was realized and how encompassing a project OPL should pursue.

9. NEW BUSINESS

- A. ICB Parking Lot and Road Pavement. Ms. Baker reported that in the past the City has repaired the parking lot at the branch. When she contacted them regarding repairing and repaving the parking lot, they quoted her a cost of \$65K for material and equipment only. She is going to

look around to get other quotes for comparison. In the past we have only had holes filled and have not needed this level of repair.

- B. Nancy Quinlisk Chandler Volunteer Award. Ms. Baker handed out nomination forms for the award and asked for nominations. The annual volunteer dinner will take place on October 24 at 6 pm. Ms. McGee mentioned that Sharon Markey will also be recognized that night for the Friends of Kansas Libraries award she received earlier this year.

- 10. Wes McCoy from the Olathe City Council attended the meeting and shared his vision for the future expansion of the Indian Creek branch. Board members felt Councilman McCoy's ideas were helpful and provided possible direction for the library in enabling the 2012 Olathe Public Library Master Plan.

11. ADJOURNMENT

President Jack Hansen adjourned the meeting at 5:48 p.m.

Tom Hutcheson, Secretary