



OLATHE PUBLIC LIBRARY BOARD  
REGULAR MONTHLY MEETING  
April 16, 2014

The regular April meeting of the Olathe Public Library Board was called to order at 4:03 p.m. by President Jack Hansen. Members present were Darryl Ashley, Tom Hutcheson, Dana Lambert, Colette McGee (President of Friends of the Library) and Library Director Emily Baker. Absent were Cathie Bennie, Cliff Tatham (Chairperson of the Olathe Public Library Foundation) and Mayor Michael Copeland. Also attending were library employees Leslie Ellsworth, Janet Monsees and Steve Nielsen.

There were no public comments.

1. SKYPE VIDEO CALL WITH JOAN FRYE WILLIAMS

Joan Frye Williams provided a summary of the recommendations from the Sustainable Services Plan to library board members. Emily Baker will provide updates of the progress with implementing the recommendations contained in the Sustainable Services Plan at the monthly board meetings.

2. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of March 12<sup>th</sup> were reviewed. Dana Lambert moved to approve the minutes of the library board meeting of March 12<sup>th</sup>. Seconded by Darryl Ashley and motion passed.

3. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

4. REPORT OF THE TREASURER

Darryl Ashley gave the treasurer's report. Tom Hutcheson moved to approve the treasurer's report. Seconded by Dana Lambert and motion passed.

5. CONSENT AGENDA

The March expenditures were reviewed. Tom Hutcheson moved to approve the March expenditures. Seconded by Darryl Ashley and motion passed.

6. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. The main in-house circulation was up 1.4 % and down 1.7 % for Indian Creek Branch. The circulation of OPL items only was down 2.0 % for main and down 3.7 % for Indian Creek Branch. The main gate count decreased 0.5 % and the Indian Creek Branch gate count decreased 2.4 %. The number of

combined volunteer hours increased 23.1 % and the number of combined volunteers increased 25.4 %. The computer user sessions at main were down 4.2 % and down 5.4 % at the Indian Creek Branch. Website visits decreased 8.2 %.

Ms. Baker and Sara Eccles continue to attend meetings for the Regional Cooperation of KC Libraries Union Catalog. Ms. Baker is part of the Steering Committee and Sara Eccles is part of the Discovery Team. Ms. Baker announced that dates have been set for August through December 2014 for the Mobile Integrated Healthcare partnership with the Olathe Fire Department and Olathe Medical Center. The Mobile Integrated Healthcare will be available on the second Monday afternoon of each month at the Indian Creek Branch and the second Tuesday morning at the main library. The main library will host the Chamber of Commerce Coffee on April 17<sup>th</sup>. There will be a *Coffee Lunch Coffee* workshop with Alana Muller between 8 and 9 a.m. prior to the coffee.

Ms. Baker will attend a meeting with county school districts and the Johnson County Library to discuss e-book sharing on April 17<sup>th</sup>. Ms. Baker will be attending a meeting on April 22<sup>nd</sup> sponsored by Mozilla to discuss a hive learning network for Kansas City that fosters creativity and innovative thinking. Angela Parks, Teen Librarian, will be taking part in an Evening Reporting Center sessions at the new teen court building. The program is geared to provide at risk teens an afternoon and evening of healthy projects to do and teach them how to handle certain situations.

Ms. Baker reported that the millwork for the “goLibrary” lockers has been completed and the lockers are scheduled to ship on May 21<sup>st</sup> with installation taking place on June 3<sup>rd</sup>. Steve Nielsen reported that he has talked with Google and we will be allowed one of the city’s home grade connections. This type of connection would work for public wireless in one of the buildings, if we are given the full connection from the city.

## 7. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Colette McGee. Ms. McGee announced the Novel Tea was a big success. The Friends raised enough money to cover one of the scholarships. The Friends of the Library Board have decided to increase the ticket prices next year. The next book sale will be held in conjunction with the Summer Reading Club Kick Off on May 27<sup>th</sup> and May 28<sup>th</sup> at Indian Creek Branch.

## 8. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Emily Baker. Ms. Baker announced the author for their September 27<sup>th</sup> dinner has been booked.

## 9. UNFINISHED BUSINESS

Jack Hansen announced that board members might want to reach out one more time and speak with their city council members prior to the city council retreat the first weekend in May.

Ms. Baker has talked with Laird Goldsborough (Shaner Appraisals, Inc.) in regards to having the library property in southeast Olathe appraised. The cost for an internal appraisal for board use only is \$1,500.00.

Dana Lambert moved to have Laird Goldsborough conduct an internal appraisal on the southeast property. Seconded by Tom Hutcheson and motion passed.

## 10. NEW BUSINESS

Ms. Baker reviewed the revised Internet Safety Policy which included changes required by KS CIPA. Tom Hutcheson moved to approve the revised Internet Safety Policy.

Seconded by Darryl Ashley and motion passed.

Janet Monsees presented some preliminary information regarding the 2015 annual budget.

The nominating committee presented the Slate of Officers for 2014-2015. The slate is as follows:

President – Jack Hansen  
Vice-President – Dana Lambert  
Treasurer – Darryl Ashley  
Secretary – Tom Hutcheson

Tom Hutcheson moved to approve the Slate of Officers for 2014-2015. Seconded by Darryl Ashley and motion passed.

#### 11. ADJOURNMENT

President Jack Hansen adjourned the meeting at 5:54 p.m.

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Tom Hutcheson, Secretary