

OLATHE PUBLIC LIBRARY BOARD
REGULAR MONTHLY MEETING
September 18, 2013

The regular September meeting of the Olathe Public Library Board was called to order at 3:06 p.m. by President Jack Hansen. Members present were Darryl Ashley, Cathie Bennie, Jack Hansen, Tom Hutcheson, Dana Lambert, Cliff Tatham (Chairperson of the Olathe Public Library Foundation Board), Colette McGee (President of Friends of the Library), and Library Director Emily Baker. Absent was Mayor Michael Copeland. Also attending were Michael Wilkes, City Manager; Joan Frye Williams, library consultant; and library employees Leslie Ellsworth and Janet Monsees.

There were no public comments.

1. SUSTAINABLE SERVICE PLANNING FOR OPL – JOAN FRYE WILLIAMS

Joan Frye Williams, Library Consultant, spoke to the board about her services in looking at future library trends and library services and how that works together. She will be reviewing the services at Olathe Public Library and discussing how to remain sustainable into the future.

2. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of August 21st were reviewed. Dana Lambert moved to approve the minutes of the library board meeting of August 21st. Seconded by Tom Hutcheson and motion passed.

3. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

4. REPORT OF THE TREASURER

Darryl Ashley gave the treasurer's report. Dana Lambert moved to approve the treasurer's report. Seconded by Cathie Bennie and motion passed.

5. CONSENT AGENDA

August expenditures were reviewed. Cathie Bennie moved to approve the consent agenda. Seconded by Dana Lambert and motion passed.

6. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. Main in-house circulation was up 1.6% and down .4% at Indian Creek Branch. Circulation of OPL items was down 1.4% at Main and 1.2% at Indian Creek Branch. Main gate count was down 1.5% and down 2.7% at Indian Creek Branch. ILL was down .5% for borrowed and down 8.5% for loaned. Volunteer activity for number of people was up 23.3% and hours were up 43.2%. There were 1086 volunteer hours and 143 volunteers. OPL website hits were up 7.9%.

A library staff meeting was held August 29th and included Valeria Edwards, a favorite program giver from the K-State extension office speaking on eliminating clutter. OPL is serving as a healthcare information resource for the federal government's Affordable Care Act. Several employees have attended webinars presented by the state library. Training is to give factual information, mainly from websites. A semi-annual meeting was held recently with selectors from Johnson County Library and OPL. They are looking at downloadable audios.

7. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Colette McGee. The fall book sale will be October 11-13 and the final sale of the year will be December 13-15. The Friends are donating \$2,000 to restore the 4 x 5 *Prairie Woman* painting that was donated to the library.

8. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Cliff Tatham. Plans are set for this year's annual fundraiser dinner to be held at the Hilton Garden Inn Olathe on Saturday, September 28th. Board members were asked to greet attendees and help them find seats. The foundation will be donating approximately \$15,000 to library projects including two summer reading programs.

9. UNFINISHED BUSINESS

Olathe City Manager Michael Wilkes reported on the first meeting of the transition team working on a plan for the library to become a department of the city and the library board to be an advisory board. Tom Hutcheson and Darryl Ashley were appointed to develop a duties and responsibilities list for the board to go by after the transition is complete.

Ms. Baker reported that no action is needed at this time on any issues from the 2013 legislative session.

10. NEW BUSINESS

Ms. Baker announced that the library's annual volunteer dinner will be October 25th at the Prince of Peace Parish Hall. Board members are invited to make a nomination for the award.

Leslie Ellsworth presented a policy change for the loan period and loan limit of library materials. Presently there are no loan limits and customers are checking out large numbers of items and not returning them. Dana Lambert moved to accept the policy for library material loan periods. Seconded by Cathie Bennie and motion passed.

11. ADJOURNMENT

Board President Jack Hansen adjourned the meeting at 5:39 p.m.

Tom Hutcheson, Secretary