

OLATHE PUBLIC LIBRARY BOARD
REGULAR MONTHLY MEETING
July 17, 2013

The regular July meeting of the Olathe Public Library Board was called to order at 4:09 p.m. by President Jack Hansen. Members present were Cathie Bennie, Jack Hansen, Tom Hutcheson, Dana Lambert, Cliff Tatham (Chairperson of the Olathe Public Library Foundation Board), Colette McGee (President of Friends of the Library), and Library Director Emily Baker. Absent were Darryl Ashley and Mayor Michael Copeland. Also attending were library employees Leslie Ellsworth and Janet Monsees.

There were no public comments.

1. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of June 12th were reviewed. Dana Lambert moved to approve the minutes of the library board meeting of June 12th. Seconded by Cathie Bennie and motion passed.

2. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

3. REPORT OF THE TREASURER

Janet Monsees gave the treasurer's report. Tom Hutcheson moved to approve the treasurer's report. Seconded by Dana Lambert and motion passed.

4. CONSENT AGENDA

June expenditures were reviewed. Emily Baker explained the proposed contract with library consultant Joan Frye Williams. Cathie Bennie moved to approve the consent agenda. Seconded by Dana Lambert and motion passed.

5. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. Main in-house circulation was up .3% and 0% at Indian Creek Branch. Circulation of OPL items was down 4.3% at Main and .4% at Indian Creek Branch. Main gate count was down 4.0% and down 4.4% at Indian Creek Branch. ILL was down 2.8% for borrowed and down 12.7% for loaned. Volunteer activity for number of people was up 38.7% and hours were up 50.3%. There were 1126 volunteer hours and 154 volunteers. OPL website hits were up 1.4%.

June 14th the Indian Creek Branch hosted a breakfast meeting of the Community Organization, a group of Olathe non-profits. Ms. Baker presented the library budget for 2014 to the Olathe City Council on June 12th. The director and supervisors attended a customer service program at JCCC entitled "Innovation vs. Stuff that Sucks". The general theme was being inventive with customer service. Ms. Baker reported on the ALA convention she attended in Chicago in June. Library employee Sara Eccles and Ms. Baker presented a program for the Olathe Rotary Club about the many types of E-content available at the library. The first phase of the library roof repairs is finished. Next is work on the glass panels and then the snow guards. The library is working with the City of Olathe to move the book drop boxes located on the north

side of the Main library. The location being discussed is a small drive off Chestnut, through the parking lot and back to Chestnut. The move is necessary because Park is being changed from a one-way street to two-way.

6. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Colette McGee. Income from the Olathe Farmer's Market in June was \$92. The Julybration book sale took in \$1795. Board member Cathie Bennie attended the Friend's scholarship award presentation and Tom Hutcheson assisted at the July book sale.

7. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Cliff Tatham. Checks are being received from sponsors for this year's annual fundraiser dinner to be held at the Hilton Garden Inn Olathe on Saturday, September 28th. Dana Lambert will be the Master of Ceremonies. Invitations will go out in mid-August. The next meeting of the foundation board will be August 21st after the library board meeting.

8. UNFINISHED BUSINESS

Ms. Baker discussed two items from the Kansas legislative session that affect the library. The library is exempt from the conceal carry law until the first of next year. The choices are to take down the no gun sign or purchase scanning equipment and hire personnel to operate it. The cost would be \$190,000 - \$250,000 per building. The other new law is the Kansas Children's Internet Protection Act. The library will review and make changes to comply with the new law. It is similar to the ten year old national act with which the library has complied.

9. NEW BUSINESS

Janet Monsees presented a new salary classification schedule that includes a market adjustment for all categories. It will take effect January 1, 2014. Tom Hutcheson moved to approve the proposed salary classification schedule. Seconded by Cathie Bennie and motion passed.

Leslie Ellsworth reviewed a previous decision by the board to present lump sum pay of 2% or 5% to employees who are on step 15 for more than one year. There are three employees currently eligible for the lump sum pay for 2012 and all three earned an exceeds expectations on his/her evaluation. Dana Lambert moved to approve a lump sum bonus of 5% for the three employees on step 15 in 2012 who earned an exceeds expectations evaluation for 2012. Seconded by Cathie Bennie and motion passed.

Tom Hutcheson suggested the library pursue selling the Mur-Len property back to Ken Rogler.

10. ADJOURNMENT

Board President Jack Hansen adjourned the meeting at 5:10 p.m.

Tom Hutcheson, Secretary