



OLATHE PUBLIC LIBRARY BOARD
REGULAR MONTHLY MEETING
June 12, 2013

The regular June meeting of the Olathe Public Library Board was called to order at 4:01 p.m. by Board President Jack Hansen. Members present were Darryl Ashley, Cathie Bennie, Dana Lambert, Tom Hutcheson, Colette McGee (President of Friends of the Library), Cliff Tatham (Chairperson of the Olathe Public Library Foundation) and Library Director Emily Baker. Absent was Mayor Michael Copeland. Also attending were library employees Leslie Ellsworth and Janet Monsees.

There were no public comments.

1. 2012 AUDITOR'S REPORT

Andi Willems with the accounting firm of Allen, Gibbs & Houlik, L.C. presented the 2012 auditor's report to the Olathe Public Library Board. She reviewed the Required Communications from the accounting firm and reported the library received the highest audit rating of "unqualified opinion". Darryl Ashley moved to accept the 2012 Auditor's Report. Seconded by Cathie Bennie and motion passed.

2. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of May 15th were reviewed. Dana Lambert moved to approve the minutes of the library board meeting of May 15th. Seconded by Darryl Ashley and motion passed.

3. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

4. REPORT OF THE TREASURER

Janet Monsees gave the treasurer's report. Tom Hutcheson moved to approve the treasurer's report. Seconded by Darryl Ashley and motion passed.

5. CONSENT AGENDA

The May expenditures were reviewed. Dana Lambert moved to approve the May expenditures. Seconded by Tom Hutcheson and motion passed.

6. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. The main in-house circulation was down 3.3 % and up 4.3 % for Indian Creek Branch. The circulation of OPL items only was down 5.2 % for main and up 1.1 % for Indian Creek Branch. The main gate count

decreased 1.1 % and the Indian Creek Branch gate count decreased 5.8 %. The number of combined volunteer hours increased 5.8 % and the number of combined volunteers increased 13.7 %. The computer user sessions at main were down 16 % and down 12.6 % at the Indian Creek Branch. Website visits decreased 0.4 %.

Ms. Baker reported that approximately 1,200 people attended the Summer Reading Kick-Off on May 28th. The library will be doing a soft launch of Zinio, an online site for downloadable magazines, on June 20th.

Ms. Baker has been discussing needed roof repairs with Roger Reed from Standard Sheet Metal. The needed repairs include several vent fittings that were damaged as a result of the heavy snow, roof panels that have begun to corrode, and replacing the snow guards. The repairs have been estimated at approximately \$20,000. Dana Lambert moved to have the library director obtain a bid from Standard Sheet Metal for the needed repairs. Seconded by Darryl Ashley and motion passed.

Ms. Baker and Leslie Ellsworth have been involved with talking to city officials about making Park Street a two-way street. Ms. Baker went on record with the city that the library would be opposed to the change.

Ms. Baker announced that the Indian Creek Branch Library would be hosting the Community Organization Meeting on June 14th. Ms. Baker will attend the City Council meeting on June 18th to present the annual budget. Ms. Baker will be attending ALA from June 28th through July 1st, to look into possible equipment for the new Community Center. The NEKLS Trustee Institute will be on July 20th.

7. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Colette McGee. Ms. McGee announced the booksale in conjunction with the Summer Reading Club Kick-Off was extremely successful raising \$2,155.72. The Friends of the Library will meet on June 24th and immediately following the meeting they will announce the Curtis Gilmore Memorial Scholarship recipient. The Friends of the Library will have a booth at the Farmer's Market on June 20th and the next booksale will be held on July 12-14th at the Indian Creek Branch Library.

8. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Cliff Tatham. Mr. Tatham announced the Olathe Public Library Foundation Board will have their next meeting on June 12th. Mr. Tatham announced that over \$3,000 in sponsorships and donations have come in so far, with some turndowns from a few major sponsors. The Olathe Public Library Foundation will continue to underwrite the Summer Reading Club for kids and teens and possibly an additional grant. The Olathe Public Library Foundation is continuing to look into setting up their own web page.

9. UNFINISHED BUSINESS

The board discussed the earlier proposal from Joan Frye Williams for future planning. Dana Lambert moved to have Ms. Baker contact Joan Frye Williams to enter into the contract for consulting services. Seconded by Cathie Bennie and motion passed.

Ms. Baker prepared a letter for the Kansas Attorney General to exempt the library from the conceal carry law for the next six months to see what requirements are needed to comply with the law. Currently it looks like the library would need to install metal detection equipment and security personnel at the entries of both locations in order to be exempt from the law.

10. NEW BUSINESS

Ms. Baker announced that Kathleen O'Leary, Branch Manager for the Indian Creek Branch Library, would be attending a public hearing the night of June 24th on the possible rezoning of the land to the north of the library to include a Casey's General Store which would include eight double pumps.

The E-Mail Policy was reviewed. Darryl Ashley moved to accept the E-Mail Policy.
Seconded by Tom Hutcheson and motion passed.

11. ADJOURNMENT

Board President Jack Hansen adjourned the meeting at 5:21 p.m.

Tom Hutcheson, Secretary