



OLATHE PUBLIC LIBRARY BOARD  
REGULAR MONTHLY MEETING  
April 17, 2013

The regular April meeting of the Olathe Public Library Board was called to order at 4:00 p.m. by Board President Jack Hansen. Members present were Darryl Ashley, Cathie Bennie, Dana Lambert, Tom Hutcheson, Colette McGee (President of Friends of the Library), Cliff Tatham (Chairperson of the Olathe Public Library Foundation) and Library Director Emily Baker. Absent was Mayor Michael Copeland. Also attending was Wes McCoy and library employee Leslie Ellsworth.

There were no public comments.

1. READING OF MINUTES OF LAST MEETING

The minutes of the library board meeting of March 27<sup>th</sup> were reviewed. Tom Hutcheson moved to approve the minutes of the library board meeting of March 27<sup>th</sup>. Seconded by Cathie Bennie and motion passed.

2. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

3. REPORT OF THE TREASURER

Cathie Bennie gave the treasurer's report. Darryl Ashley moved to approve the treasurer's report. Seconded by Tom Hutcheson and motion passed.

4. CONSENT AGENDA

The March expenditures were reviewed. Tom Hutcheson moved to approve the March expenditures. Seconded by Cathie Bennie and motion passed.

5. REPORT OF LIBRARY DIRECTOR

The monthly report was given by Library Director Emily Baker. The main in-house circulation was down 3.8 % and up 7.2 % for Indian Creek Branch. The circulation of OPL items only was down 1.5 % for main and up 4.7 % for Indian Creek Branch. The main gate count decreased .8 % and the Indian Creek Branch gate count decreased 4.3 %. The number of combined volunteer hours increased 8.1 % and the number of combined volunteers decreased 9.9 %. The computer user sessions at main were down 5.3 % and down 16.1 % at the Indian Creek Branch. Website visits increased 13.8 %.

Ms. Baker announced the library has launched Naxos, a site for on-line streaming of classical and jazz music, spoken word and documentaries. Ms. Baker and Jack Hansen attended

the first of a two part planning session for the Johnson County Library on April 10, 2013. Ms. Baker announced that several staff members will be attending NEKLS Tech Day on April 24, 2013, and Ms. Baker will be attending the NEKLS Directors Institute on May 2, 2013.

The library celebrated National Library Workers Day with a staff breakfast complete with donated bagels from Panera and coffee from Starbucks. The library will also be receiving lunch from Papa Johns, and snacks from HyVee and Syllas and Maddy's later this week. Library employees received an envelope of various coupons and gift certificates from businesses in honor of National Library Workers Day.

#### 6. FRIENDS OF THE LIBRARY REPORT

The Friends of the Library report was given by Colette McGee. Ms. McGee was pleased to announce that they are sold out of tickets for the annual tea. The Friends of the Library held a special meeting on April 15, 2013, to finalize the arrangements for the annual tea.

#### 7. OLATHE PUBLIC LIBRARY FOUNDATION BOARD REPORT

The Olathe Public Library Foundation Board report was given by Cliff Tatham. Mr. Tatham announced the Olathe Public Library Foundation Board will next meet on May 1, 2013. Mr. Tatham announced that one of the board members is working on developing a website for the Olathe Public Library Foundation and they hope to incorporate some way to collect on-line donations. Mr. Tatham announced the program for their annual fundraiser has been finalized and sponsorship letters will be going out sometime in May.

#### 8. UNFINISHED BUSINESS

Library board members discussed the "Point Paper Regarding Olathe Public Library Governance" that was presented by Jack Hansen. Darryl Ashley moved to approve the "Point Paper Regarding Olathe Public Library Governance" as a foundation to negotiations with the city council and to add to it and alter as necessary. Cathie Bennie seconded and motion passed.

Leslie Ellsworth discussed the proposal to discharge fines and fees related to videocassette and audiocassette materials. Dana Lambert moved to approve the Discharge of Fines. Seconded by Cathie Bennie and motion passed.

#### 9. NEW BUSINESS

No new business was discussed.

#### 10. ADJOURNMENT

Board President Jack Hansen adjourned the meeting at 5:06 p.m.

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Tom Hutcherson, Secretary